



So you want to volunteer at JFCS.....Now What?

1. Set up an interview with Karen Wain. (kwain@jfcs-cares.org or 941-366-2224 ext. 143. At that time, she will go over the paperwork involved in the application process.
2. Every volunteer (and staff member) has to go through a level 2 background check that includes fingerprinting BEFORE they can work with any clients. Get your fingerprint card completed and turned in to Karen so she can send it off for processing.
3. While you are waiting for your background check to clear, meet with the volunteer coordinator of the program or programs you are interested in volunteering with.
4. Attend New Volunteer Orientation!!!!
5. Once you are cleared by Tallahassee (this can take anywhere from 2 – 7 weeks from the time you turn your card into us here) – the volunteer coordinator for the program you are volunteering in can give you an assignment or schedule. The volunteer department will notify the program coordinators when you have been cleared and they will contact you.
6. Training varies by program. Your program coordinator will inform you what is necessary for their program. *If you do not feel like you have enough direction or a clear understanding of your volunteer role, PLEASE contact your program coordinator or Karen Wain at (kwain@jfcs-cares.org or call 941-366-2224 x143).*
7. Start volunteering here at JFCS and help us make a difference in our community!!!!